

# Request for RGI Review Form

**Complete this form if you would like to request a review of the enclosed decision. Please type or print and return to your Seniors Services Coordinator or to your Regional Office.**

<b>Tenant Information:</b>	Client Account #:
Last Name:	First Name:
Mailing Address:	Apartment #: Postal Code:
Email Address:	Telephone Number:
<p>1. What is the date on your Notice of Decision? Month/Day/Year:</p> <p>Please provide a copy of the Notice of Decision received from your Tenant Services Administrator.</p>	
<p>2. Why do you disagree with the decision made? Please write the reasons below and attach supporting documentation. (If you require additional space, please use the space on the back).</p>	

2. Continued: Why do you disagree with the decision made? Please write the reasons below and attach supporting documentation

Please Note: You must sign and deliver this form by mail, email (support@torontoseniorshousing.ca), telephone or in person within 30 calendar days after receiving the Notice of Decision from Toronto Seniors Housing. If you missed this deadline, you can still ask for a review, but you must attach a letter explaining why you needed more time.

**Advocate or other contact person:**

If you would like another person to act as a representative on your behalf, or would like someone else to know the details of your request, please complete the section below:

Name of Advocate:

Agency:

Phone Number:

Applicant(s) Signature:

Date:

Month/Day/Year:

You must be 16 years of age or older to request a Review.

Note: A request form may be signed by an agent for the applicant. Please provide evidence to show that the applicant authorized the agent to sign.