

**Toronto Seniors Housing Corporation  
BOARD OF DIRECTORS MEETING AGENDA**

**Date: Wednesday, May 18, 2022**

**Time: 8:30AM-11:30AM**

**Location: Webex & Livestream**

**AGENDA**

	Time	Description	Action	Supporting Documents	Presenter
1.	8:30 2 min	Chair's Remarks	Information	N/A	Lawrence D'Souza, Board Vice Chair
2.	8:32 1 min	Approval of Public Meeting Agenda	Approval	Agenda	Vice Chair
3.	8:33 1 min	Chair's Poll re: Conflict of Interest	Declaration	N/A	Vice Chair
4.	8:34 1 min	Approval of Public Meeting Minutes of April 28, 2022	Approval	Public Meeting Minutes of April 28, 2022	Vice Chair
5.	8:35 1 min	Approval of Closed Meeting Minutes of April 28, 2022	Approval	N/A	Vice Chair
6.	8:36 5 min	Matters arising – Action Items	Information	Action Items List	Vice Chair
7.	8:41 1 min	Motion to move into Closed Session	Approval	N/A	Vice Chair
8.	8:42 1 min	Approval of Closed Session agenda	Approval	Closed Session Agenda	Vice Chair
9.	8:43 45 min	<i>Confidential report dealing with matters that are not required to be disclosed under the</i>	a) Approval b) Approval + Information	N/A	Mary Tate

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		<i>Municipal Freedom of Information and Protection of Privacy Act, including but not limited to personal matters about identifiable individuals, a proposed or pending transaction with a third party, and recommendations of proposed policy or processes</i>	c) Approval d) Approval e) Information		
10.	9:38 5min		Approval	N/A	Dave Slater
11.	9:43 10min		Approval	N/A	Michael Sherar
12.	9:53 15min		Approval	N/A	Michael Sherar
13.	10:08 10min		Approval	N/A	Norman Rees
14.	10:18 1min		Approval	N/A	Vice Chair
15.	10:19 1min	Motion to approve Closed Session Decisions	Approval	N/A	Vice Chair
16.	10:20 10min	<ul style="list-style-type: none"> <li>• Transitional Lead's Report</li> <li>• CEO's Report</li> </ul>	Information Information	Verbal Report Verbal Report	Michael Sherar Tom Hunter
17.	10:30 5min	Report of the Audit and Finance and Risk Committee meeting on May 3, 2022	Information	Verbal Report	Vice Chair
18.	10:35 5min	Finance related Policies for approval 1. Procurement Policy	Approval	Board Report 1. Procurement Policy	Norman Rees

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		<p>2. Expense Reimbursement Policy</p> <p>3. Investment Policy</p>		<p>2. Expense Reimbursement Policy</p> <p>3. Investment Policy</p>	
19.	10:40 5min	TSHC Financial Planning- Financial Results through April 30, 2022	Information	<ul style="list-style-type: none"> <li>• Board Report</li> <li>• Financial Results through April 30, 2022</li> </ul>	Norman Rees
20.	10:45 10min	<p>Report of the Corporate Governance &amp; Human Resources Committee – Approval of Policies</p> <ul style="list-style-type: none"> <li>• Occupational Health and Safety Policies <ul style="list-style-type: none"> <li>a) Health and Safety Policy Statement</li> <li>b) Psychological Health and Safety</li> <li>c) Short Term Disability</li> <li>d) Long Term Disability</li> <li>e) Workplace Accommodation</li> <li>f) Workplace Harassment</li> <li>g) Workplace Violence</li> </ul> </li> <li>• Compensation Policies <ul style="list-style-type: none"> <li>a) Acting Assignment</li> <li>b) Added Responsibility premium pay</li> <li>c) Jury duty and Witness</li> </ul> </li> </ul>	Approval	<ul style="list-style-type: none"> <li>• Board Report</li> <li>• Occupational Health and Safety Policies a) to g)</li> <li>• Compensation Policies a) to d)</li> <li>• Legal Policies (a) to c)</li> <li>• Strategic Communications Policies a) to c)</li> </ul>	Councillor Paul Ainslie

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		<p>Services</p> <p>d) Overtime and lieu time</p> <ul style="list-style-type: none"> <li>• Legal Policies <ul style="list-style-type: none"> <li>a) Privacy Policy</li> <li>b) Records Management Policy</li> <li>c) Information Breach Policy</li> </ul> </li> <li>• Strategic Communications Policies <ul style="list-style-type: none"> <li>a) Elections Policy</li> <li>b) Social Media Policy</li> <li>c) Translation and Interpretation Policy</li> </ul> </li> </ul>			
21.	10:55 5min	Additional Policies for approval	Approval	Verbal Report	Mary Tate
22.	11:00 5min	MFIPPA Delegation of Authority	Approval	Board Report	Michael Sherar
23.	11:05 15min	<ul style="list-style-type: none"> <li>• Communications &amp; Engagement Report</li> <li>• The First 100 day Priorities</li> </ul>	<p>Information</p> <p>Approval</p>	<p>Board Report</p> <ul style="list-style-type: none"> <li>• Board Report</li> <li>• The First 100 Day Priorities Report</li> </ul>	Arlene Howells
24.	11:20 10min	Project Status and Risk Report	Information	<ul style="list-style-type: none"> <li>• Board Report</li> <li>• Project Status &amp; Risk Report (to follow)</li> </ul>	Mary Tate
25.	11:30	Adjournment	Approval	N/A	Vice Chair