

**Toronto Seniors Housing Corporation  
BOARD OF DIRECTORS MEETING AGENDA**

**Date: Thursday, April 28, 2022**

**Time: 8:30AM-11:30AM**

**Location: Webex & Livestream**

**AGENDA**

	Time	Description	Action	Supporting Documents	Presenter
1.	8:30 2 min	Chair's Remarks	Information	N/A	Lawrence D'Souza, Board Vice Chair
2.	8:32 1 min	Approval of Public Meeting Agenda	Approval	Agenda	Vice Chair
3.	8:33 1 min	Chair's Poll re: Conflict of Interest	Declaration	N/A	Vice Chair
4.	8:34 1 min	Approval of Public Meeting Minutes of March 31, 2022	Approval	Minutes of the Meeting Held on March 31, 2022	Vice Chair
5.	8:35 1 min	Approval of Closed Meeting Minutes of March 31, 2022	Approval	N/A	Vice Chair
6.	8:36 5 min	Matters arising – Action Items	Information	Action Items List	Vice Chair
7.	8:41 1 min	Motion to move into Closed Session	Approval	N/A	Vice Chair
8.	8:42 1 min	Approval of Closed Session agenda	Approval	Closed Session Agenda	Vice Chair
9.	8:43 10min	<i>Confidential report dealing with matters that are not required to be disclosed</i>	Information	N/A	Norman Rees
10.	8:53 10min		Approval	N/A	Councillor Ainslie
11.	9:03 10min		Approval	N/A	Michael Sherar

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12.	9:13 15min	<i>under the Municipal Freedom of</i>	Information	N/A	Linda Jackson
13.	9:28 15min	<i>Information and Protection of Privacy Act, including but not limited to personal matters about identifiable individuals, a proposed or pending transaction with a third party, and recommendations of proposed policy or processes</i>	Approval	N/A	Councillor Ainslie
14.	9:43 1min	Motion to move into public session	Approval	N/A	Vice Chair
15.	9:44 2min	Motion to approve Closed Session Decisions	Approval	N/A	Vice Chair
16.	9:46 10min	Transitional Lead's Report	Information	Verbal Report	Michael Sherar
17.	9:56 5min	Corporate Governance and Human Resources Committee Report (from April 11 meeting)	Information	Verbal Report	Councillor Ainslie
18.	10:01 15min	Governance Policies: a. Board of Directors Reimbursement Policy b. Whistleblower Policy c. Director Education and Board Development Policy	Approval	Board Report Policies a) to e)	Michael Sherar

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		d. External Directorship Policy e. Conflict of Interest Policy			
19.	10:16 5min	Quality & Tenant Engagement Committee report (from April 12 meeting)	Information	Verbal Report	Linda Jackson
20.	10:21 5 min	Integrated Service Model (ISM) Annual Report	Information	<ul style="list-style-type: none"> <li>• Board Report</li> <li>• 2021 ISM Annual Program Report</li> </ul>	Linda Jackson
21.	10:26 15min	<p>TSHC Recommended Tenant Facing Policies and amendments to Tenant Charter</p> <ul style="list-style-type: none"> <li>• Tenant Charter</li> <li>• Absence from Unit</li> <li>• Eviction Prevention Policy for Non- payment of Rent (Arrears)</li> <li>• Eviction for Cause</li> <li>• Vulnerability Definition Policy</li> <li>• Human Rights, Harassment and Fair Access Policy</li> <li>• Parking Policy</li> <li>• Relocation Policy</li> <li>• Visitor and Guest Policy</li> <li>• Non-Residential Use of Space Policy for Tenants and Tenant-led Groups</li> </ul>	Approvals	<ul style="list-style-type: none"> <li>• Board Report</li> <li>• Tenant Facing Policies</li> </ul>	Linda Jackson

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		<ul style="list-style-type: none"> <li>• Non-Residential Use of Space Policy for Agencies</li> <li>• Tenant Representative Code of Conduct</li> <li>• Roles and Responsibilities for Tenant Representative</li> <li>• Removal of a Tenant Representative</li> <li>• Distribution of Tenant Council Funds</li> </ul>			
22.	10:41 10min	Communications & Engagement Report	Information	<ul style="list-style-type: none"> <li>• Board Report</li> <li>• Communications &amp; Stakeholder Engagement Update</li> </ul>	Arlene Howells
23.	10:51 15min	Finance Update a. External Auditor Recommendation to the City of Toronto b. TSHC Financial Planning- Financial Results through March 31, 2022 c. Appointment of Officer and Banking Delegation of Authority	Approval  Information  Approval	Board Report  <ul style="list-style-type: none"> <li>• Board Report</li> <li>• Statement of Operations</li> <li>• Statement of Financial Position</li> </ul> Board Report	Norman Rees

24.	11:06	Adjournment	Approval	N/A	Vice Chair
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